

Process of application and payment

After School Activities (May-July 2018)

Various after school activities are available from 2:30-3:30PM from Monday to Thursday. We hope it will be a good opportunity for your child to have a lesson with specialists from outside of SP.

Before you sign up our After School Activities, please read through our After School Activity Policy to ensure you understand the contents.

After School Activities for the period of May-Aug'18 will start from 1/May (Tue) and finish 25/July (Wed). Please check the schedule as each activity has different schedule.

1. Check the After School Activity Information on website

***About each session schedule, we have remained the sheet as blank due to under consideration. You can check holding day and fee (per) on website for now.**

*We will prepare the information sheet schedule included by the payment term. So please pick up the information sheet when you come to pay at office.

2. Submit the After School Application Form & the After School Activity Recommendations (& Request Form for the After School Activity Bus, if needed) between 12-15/Feb.

*Submit through your child's Communication Book, through the Bus Monitor or at the SP office directly. (No need to wait for the homeroom teacher's reply regarding the After School Activity Recommendations. Please submit first.)

* Please ask for the Request Form for the After School Activity Bus from our bus monitors.

*Cut the After School Application Form and make 1 set including the After School application Form and Request Form for the After School Activity Bus for each Activity. They should be stapled together.

*If the After School Activities have more than 1 opening day a week as follows, please write down your 2nd (and 3rd) choice. You cannot apply for 2 days, but you can apply if there is a vacancy after the application period.

(For all nationalities) English Fun Club
(For Japanese) Gym / Shogi / Calligraphy-Panda

*The students can start from the 2nd session afterwards, but the students starting from the 1st session will have priority for joining.

*After the school receives the After School Application Form, cancellation or changing to another After School Activity cannot be accepted for any reason. Please be careful when applying for activities.

*If the school receives more applications than the maximum number of students allowed in that activity, the school will have a lucky draw to choose the student's names fairly.

*If the After School Activity Application is not filled out properly, or the Request Form for the After School Activity Bus is not attached, or you're applying for 2 After School Activities on the same day you will miss out on the lucky draw process.

3. Check the Name list of each activity enrollment uploaded to SP International section's website (www.spn.ac.th).

*Name lists and an availability list of the After School Activity can be reviewed between 28/Feb - 6/Mar only.

*If your child is drawn by the lucky draw process, you will be asked to pay the entire session fee even he/she is starting late and missing some sessions.

*If your child's name is not on the list, your child's name has not been drawn for that particular activity. In cases where a child leaves school and a place becomes available, the school will inform the parents. Waiting lists will not be made for any After School Activity.

*If your child has missed out on an activity by the lucky draw process and wants to join another activity, please contact SP office by emailing to internationaloffice@spn.ac.th by 6/Mar.

*In case of **not** being able to access our website, please contact the SP office.

4. Come to the SP Office to pay fees between 28/Feb-8/Mar.

*Confirmed After School Activities will be sent out after the name list of each activity enrollment is uploaded. Fill out the confirmed After School Activities forms and bring them together with the fees.

*Do not put the fees in the communication book or hand them to the bus monitor.

*If you need to order outfits/uniforms, please order during this period.

*If you are unable to come to the SP office during this period, please arrange for someone else to pay instead.

*Normally the due date for requesting the After School Activity Bus is the 20th of every month for starting from the following month. For arranging the After School Activity Bus starting from the new term, 8/Mar will be the due date for requests. If your child missed out on an activity by the lucky draw process and wants to join another activity, please don't forget to request the After School Activity bus as well.

5. Information on After School Bus No. & Time

*After School Activity Bus No. & time will be uploaded to SP International section's website when the new term begins.

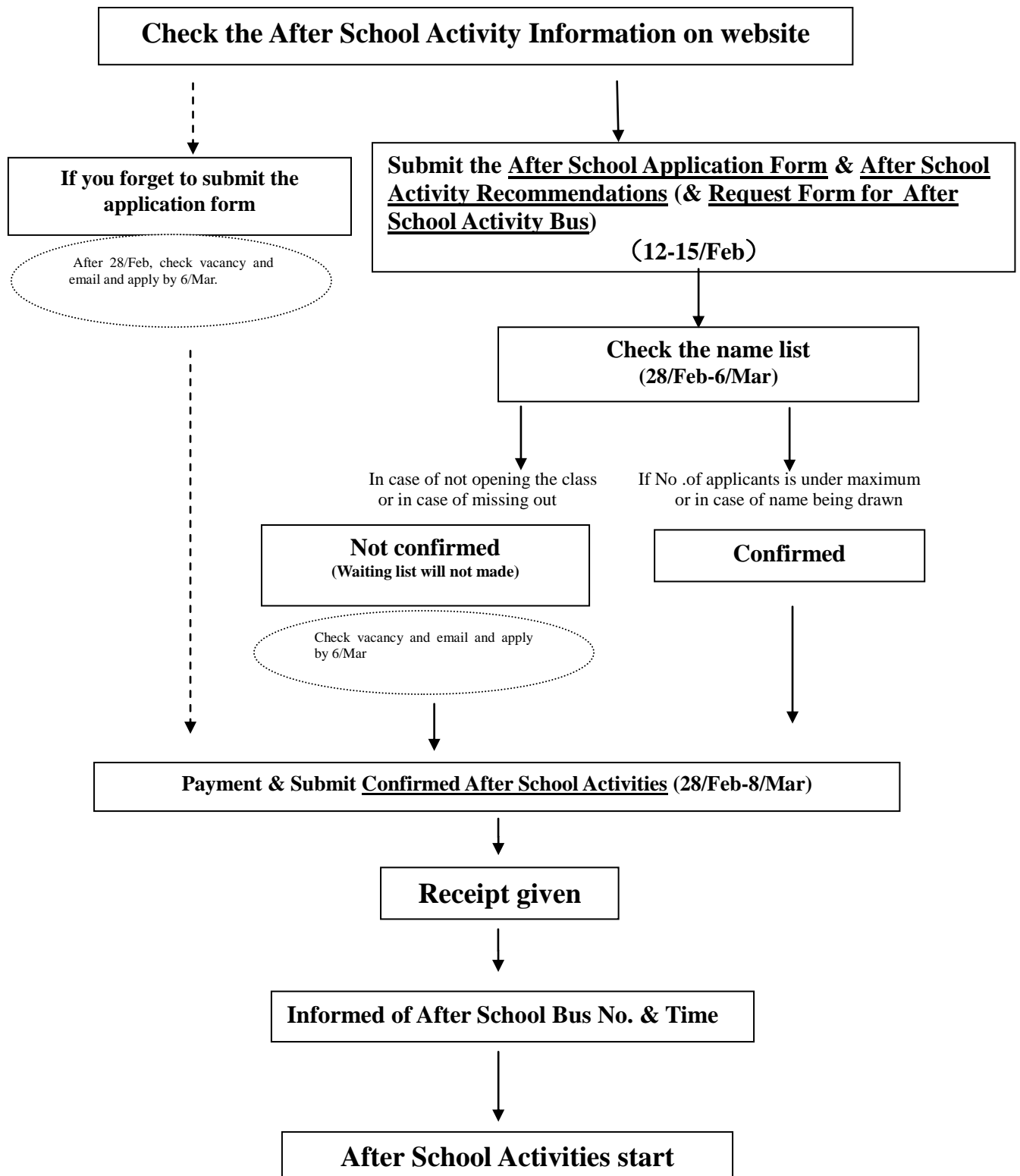
***If your child's Bus No. is different, please update your child's bus tag.**

6. The receipt for the fee will be given through the child's communication book at the beginning of the new term.

7. Start After School Activities from 1/May 2018.

* Please inform your regular bus of not going with our regular bus when your child has After School Activities by submitting the NO BUS SERVICE FORM (Blue Form).

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Category/Schedule/Age group

Category 1) After School Activities conducted with Int'l Section's students only and joining the classes, according to Int'l Section's class ages.

《Rabbit》 *Students aged 3 years (at start time) and up can apply to BSS and Cooking.

Activity	Mon	Tue	Wed	Thu
BSS Soccer	• (470B)			
Cheerleading				• (280B)
Cooking				• (550B)

《Bluebird》 *For Hip Hop, if class size reaches capacity, priority will be given to Kangaroo, Giraffe & Dolphin students

Activity	Mon	Tue	Wed	Thu
Martial Arts		• (480B)		
Hip Hop			• (360B)	
Cheerleading				• (280B)
BSS Soccer	• (470B)			
Cooking				• (550B)

《Kangaroo/Giraffe/Dolphin》

Activity	Mon	Tue	Wed	Thu
Art		• (380B)		
Martial Arts		• (480B)		
Hip Hop			• (360B)	
Cheerleading	• (380B)			
BSS Soccer				• (470B)
Cooking				• (550B)

Category 2) After School Activities mixed with the Japanese Section students and joining the classes, according to Int'l Section's class ages.

《Rabbit》 *Students who were born before March 2015 only.

Activity	Mon	Tue	Wed	Thu
English Fun	• (280B)	• (280B)		• (280B)

《Bluebird》

Activity	Mon	Tue	Wed	Thu
English Fun	• (280B)	• (280B)		• (280B)
Super Stars			• (280B)	

《Kangaroo》

Activity	Mon	Tue	Wed	Thu
English Fun		• (280B)	• (280B)	
Super Stars			• (280B)	

《Giraffe/Dolphin》

Activity	Mon	Tue	Wed	Thu
English Fun		• (280B)	• (280B)	
Super Stars			• (280B)	

Category 3) After School Activities mixed with the Japanese Section students and joining the classes, according to the Japanese Section's age cut-off dates as follows;

New-Hiyoko (Born between Apr'15 – Mar'16) New-Ahiru (Born between Apr '14 - Mar'15)
New-Koala (Born between Apr'13 - Mar'14) New-Panda (Born between Apr '12 - Mar'13)

If there is * mark, that activity opens only for Japanese speakers as the lesson is conducted in Japanese.

《New-Hiyoko • (Sai-Nensho)》 *Sai-Sai-Nensho Cannot be accepted.

Activity	Mon	Tue	Wed	Thu
*Pyon Pyon Club	• (240B)	• (240B)	• (240B)	

《New-Ahiru • (Nensho)》

Activity	Mon	Tue	Wed	Thu
*Ahiru Soccer (Soccer)			• (280B)	
Team Campagno (Soccer)		• (280B)		• (280B)
*Ahiru Gym (Gym)				• (330B)
Mixed Gym (Gym)		• (330B)		
JabuJabu (Swimming)		• (280B)		
Lego Club	• (360B)			
*Pyon-Pyon Club	• (240B)	• (240B)	• (240B)	

《New-Koala • (Nencho)》

Activity	Mon	Tue	Wed	Thu
*Koala Soccer (Soccer)	● (280B)			
Team Campagno (Soccer)		● (280B)		● (280B)
* Koala Gym (Gym)			● (330B)	
Mixed Gym (Gym)		● (330B)		● (330B)
*Calligraphy	● (350B)			
Jabu Jabu (Swimming)		● (280B)		
Enjoy (Swimming)				● (280B)
Lego Club			● (360B)	
*Karate			● (350B)	
*Shogi			● (350B)	● (350B)
*Pyon-Pyon Club	● (240B)	● (240B)	● (240B)	

《New-Panda • (Nencho)》

Activity	Mon	Tue	Wed	Thu
*Panda Soccer (Soccer)		● (280B)		
Team Campagno (Soccer)		● (280B)		● (280B)
*Panda Gym (Gym)	● (330B)			
Mixed Gym (Gym)		● (330B)		
*Calligraphy	● (350B)			● (350B)
Jabu Jabu (Swimming)		● (280B)		
Enjoy (Swimming)				● (280B)
Lego Club		● (360B)		
*Karate			● (350B)	
*Shogi			● (350B)	● (350B)
*Pyon-Pyon Club	● (240B)	● (240B)	● (240B)	

Schedule of Application & Payment

For

Spring Camp / After School Activity / Tuition & Bus Fee (International Section)

Schedule of application & payment for Spring Camp /After School Activity for the period of May-July'18 / Tuition & Bus Fee (SY2017-2018 Quarter3) is as below. Office hour is 8:00AM-3:30PM.

*ASA means After School Activity

《 Feb – Mar '18》

Mon	Tue	Wed	Thu	Fri
Feb/5 B · Party	6 Camp & ASA Info upload to website.	7	8	9
Application & Payment of Spring Camp				
12	13 Submit ASA Application Form & Request for ASA Bus	14	15	16 SP Chinese New year
Application & Payment of Spring Camp				
19	20	21	22	23 Half Day
26 Sub for International Day	27	28 Picnic	Mar/1Makhabucha Day School Closed	2
Check the Name List of ASA on website				
Payment for ASA				
5 B · Party	6	7	8	9 Inter teacher' s Day School Closed
Payment for ASA				
12 Refund for ASA (until 27/Apr)	13	14 Picnic	15	16
19	20 Tuition & Bus Fee payment (Credit Card & Check)	21	22	23 Term2 Last Day Half Day