

AFTER SCHOOL ACTIVITY POLICY

Before you sign up for our After School Activities, please read through our After School Activity Policy to ensure you understand the contents.

AFTER SCHOOL ACTIVITY

Various after school activities are available from 2:30-3:30PM from Monday to Thursday. We hope it will be a good opportunity for your child to have a lesson with specialists from outside of SP.

Parents must inform the homeroom teacher of their intentions to sign their children up for After School Activities. The teacher will then agree to have the child enter the activity or recommend the child not to join.

NOTIFICATION

1. Sometimes we see students crying before going to their After School Activity or causing trouble in the After School Activities because they are not interested, too tired, or not ready to take part. There are no refunds if your child is asked to leave the After School Activity program, therefore we would like to be certain, before the child is registered, that they will enjoy the activity and benefit from joining.
2. Each After School Activity has a minimum & maximum number of participants. If the number of applicants doesn't reach the minimum number, that Activity will not be opened. If the school receives more applications than the maximum number of students allowed in the activity, the school will have a draw to choose the student's names fairly. Applications have to be for the whole term and you cannot pick the dates your child joins.
3. The bus leaving school at 3:40PM will be available for our regular bus riders. Non bus riders must be picked up at 3:30PM.
4. Some teachers are not completely fluent in speaking English, however all of them are specialists.
5. If you want to join after the application period, please contact the SP office to check the availability.

PAYMENT

1. Payment has to be for the whole term and must be paid with cash only.
2. If you apply in the middle of the term, please sign up and pay 1 week prior to the starting date.

OUTFIT/UNIFORM

In some After School Activities, the students have to wear special outfits or uniforms. If you sign up for those specific After School Activities, please order and purchase outfits/uniforms for your child.

1. Soccer

*SP Uniform (Size 100,110,120,130,140)

Necessary for Kangaroo, Giraffe & Dolphin students. If you are applying for Koala Soccer from Bluebird, it is necessary to purchase.

*SP Soccer socks (Free size) - Necessary for all classes

*Shin guards --- Recommended for all classes

2. Cheerleading

*SP Uniform (One size) & underpants (M or L) ---- Necessary for all classes

*Socks (Free size) --- Recommended for all classes

3. Hip Hop

*T-shirt --- Optional.

4. Karate (Only for Japanese speaking students)

*Karate uniform (Size 0,1,2) ---- Necessary for all classes

5. Martial Arts

*T-shirt of Mantis (Martial Arts School) will be provided for free.

Note 1) Please order or purchase at SP office together with your payment during the payment period. If it is after the payment period, you might not receive items in time for the first session.

Note 2) Outfits and uniforms may be handed down from older students/siblings etc, except the soccer uniform.

Note 3) Even if you have purchased outfits/uniforms, there is still a possibility of not being drawn to join the activity in cases where there are more applicants than places available. The school will not receive any complaints regarding this matter.

Note 4) If you have ordered but have not received items yet, please have your child bring their PE uniform until you receive your purchased outfits/uniforms. In other sports activities, such as Rabbit & Bluebird Soccer, Gym, Muay Thai, the students must wear their PE uniform.

AFTER SCHOOL ACITIVITY BUS

The school arranges the After School Activity Bus leaving SP at 15:40PM. It is available for all the regular bus riders and there is no extra fee.

1. If you are using this service from the first session of the term, please apply during the period written in ' Process of application and payment (After School Activities)'
2. If you are using this service from the middle of the term, please apply before the 20th of each month, as the due date is the 20th of every month for starting from next month.
3. The arrival time at each apartment/house may or may not be delayed depending on the weather or the traffic. The times given on the Bus Schedule are an estimation. The bus cannot be expected to arrive on time. (Especially traffic in the Sukhumvit area is quite bad.)

4. Please inform your regular bus of not going with our regular bus when your child has After School Activity by submitting NO BUS SERVICE FORM (Blue Form). If you submit it, it will be effective until the last session of the term and there is no need to submit one the next week. Even if you apply for more than one activity, you can submit only one sheet. NO BUS SERVICE FORM should be submitted after the new term begins.
5. In case of any changes regarding After School Activity Bus, please use the AFTER SCHOOL ACTIVITY BUS FORM (Green Form).

REFUND

1. Claims for refunds will be accepted only when your child withdraws from the school. If it is certain your child will withdraw during the term, please pay for the sessions until your child's last day.
2. In case of cancellation of After School Activities from the school or the instructor, the school will handle the situation as follows;

Case1) If informed in advance (before day of activity) → Refunded full.

*If you want to let your child join Day Care or Pyon Pyon Club on that day, you must pay the fee. (If your child is a bus rider, he/she can go with the After School Activities Bus as normal.)

Case2) If you are informed on the day of the activity → All students will join Day Care until 15:30PM

*The fee for 1H Day Care will be calculated at the price of 240B. You will receive a refund deducted from the difference only.

*If the student taking swimming class goes to Day Care due to having heavy rain, the difference will not be refunded.

3. If your child is asked to leave the After School Activity program as he/she is upset or causes trouble in the After School Activity program because they are not interested, too tired, or not ready to take part. →there will be no refund.
4. When an unavoidable circumstance arises, the school reserves the right to cancel After School Activities. In those cases, the refund will be 50% only. The unavoidable circumstances are as follows;

*When the school or the class has to be closed due to infectious disease such as HFMD, Influenza and etc.
*When the school receives a sudden notice or a mandate from the Government to close the school.
*When the school has unforeseen circumstances and decides to close the school or dismiss early for safety assurance.
5. If the student is injured and unable to continue participating in the After School Activities →there will be no refund.

6. Refunds will be done at the end of the term or the beginning of the next term. The school office will inform the parents of the specific schedule. You will need your original receipt when you claim the refund.

OTHERS

When parents come to pick up their child at 15:30PM, please wait around the office area until 15:30PM. The parents are not allowed to observe the After School Activities. The inside gate will be opened after 15:30PM.

Seeh Phinong International Kindergarten